

Ms Latha Lewis
University of Newcastle
University Drive
CALLAGHAN NSW 2308

DOC17/676234
SERAP 2017079

Dear Ms Lewis

I refer to your application to conduct a research project in NSW government schools entitled *Early Engagement - Tertiary Success: Sustainability meets Statistics and STEM*. I am pleased to inform you that your application has been approved.

You may contact principals of the nominated schools to seek their participation. You may also contact the data steward to seek their participation. The data steward for departmental data is: Kelly Stephens, Director, Strategic Analysis, Centre for Education Statistics and Evaluation. Kelly can be contacted by either telephone: 02 9561 8358 or by email: kelly.stephens2@det.nsw.edu.au.

You should include a copy of this letter with the documents you send to principals/data steward.

This approval will remain valid until 29-May-2018

The following researchers or research assistants have fulfilled the Working with Children screening requirements to interact with or observe children for the purposes of this research for the period indicated:

Researcher name	WWCC	WWCC expires
Latha Lewis	WWC0142073E	22-Oct-2018
Timothy Roberts	WWC1057196E	21-Mar-2022
Peter Howley	WWC1321887E	01-Apr-2022
Maree Gruppeta	WWC1334261E	13-Apr-2022

I draw your attention to the following requirements for all researchers in NSW government schools:

- Data stewards have the right to withdraw the department from the study at any time.
- The privacy of participants is to be protected as per the NSW Privacy and Personal Information Protection Act 1998.
- School principals have the right to withdraw the school from the study at any time. The approval of the principal for the specific method of gathering information must also be sought.
- The privacy of the school and the students is to be protected.
- The participation of teachers and students must be voluntary and must be at the school's convenience.
- Any proposal to publish the outcomes of the study should be discussed with the research approvals officer before publication proceeds.
- All conditions attached to the approval must be complied with.

When your study is completed please email your report to: serap@det.nsw.edu.au
You may also be asked to present on the findings of your research.

I wish you every success with your research.

Yours sincerely



Dr Robert Stevens
Manager, Research
5 July 2017

School Policy and Information Management
NSW Department of Education

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